

Oregon OSHA Firefighter Advisory Committee Charter

Article I Mission Statement

The Oregon OSHA Firefighters Advisory Committee (FAC) was established to provide technical information and guidance to Oregon OSHA for development, interpretation and application of occupational safety and health standards applicable to fire and emergency services.

Article II Accountability

The Manager of Oregon OSHA's Standards & Technical Resources Section, or their assigned representative, facilitates the meetings and work of the committee.

Article III Role of the Committee

The committee assists Oregon OSHA in an advisory role, providing technical guidance and recommendations. The committee also serves as a network between Oregon OSHA and Oregon's Fire and Emergency Services Industry to collect and distribute information.

Article IV Membership

Committee members are selected from representatives of various organizations from Oregon's Fire and Emergency Services Industry, and from representatives of Oregon OSHA, to work together in a non-adversarial and cooperative effort to improve and advance workplace safety and health for Oregon employees who engage in structural firefighting and emergency first response. The members will be chosen by the Manager of Oregon OSHA's Standards & Technical Resources Section. Membership will be limited to not more than 20 members (for efficiency and meeting space).

Represented organizations will include, but are not limited to, the following:

- Combination fire departments
- Volunteer fire departments
- Career fire departments
- Oregon Volunteer Fire Fighters Association
- Oregon Fire Chiefs Association
- Oregon Fire District Directors Association
- Oregon State Fire Fighters Council
- Oregon Fire Instructors Association
- Oregon Office of State Fire Marshal
- Oregon Fire Medical Administrators Association
- Department of Public Safety Standards & Training
- International Association of Fire Fighters
- International Association of Arson Investigators
- Special Districts
- Oregon OSHA

Members will serve until they are replaced by the organization they represent, until they choose not to be on the committee, or until they are replaced by someone else chosen by the Manager of Oregon OSHA's Standards & Technical Resources Section.

Committee members are expected to work for the overall improvement of occupational safety and health in the Fire Service. While each committee member individually represents a segment of the Fire Service, each member also represents all firefighters and emergency responders. Recommendations will be made by consensus.

Committee members are expected to attend meetings. If they are unable to attend, then they are encouraged to send a qualified alternate. If a member knows that they will not be able to attend a meeting, then they are encouraged to communicate that information to the chairperson for inclusion into the minutes.

Committee members will act as liaisons between the committee and those segments of the Fire Service they represent.

Committee members may invite guests to attend a meeting. Guests or subject-matter experts may take part (when invited) in portions of a meeting.

Article V
Chairperson

A representative of Oregon OSHA's Standards & Technical Section will chair the committee. The chairperson will provide guidance and leadership to the committee. The chairperson is responsible for scheduling meetings, preparing agendas, conducting meetings, making assignments, ensuring meeting minutes are kept and made available to members, maintaining rulemaking documents, and for ensuring the committee's discussions and recommendations are consistent with the mission of the committee.

Article VI
Meetings

The committee will meet quarterly unless there is need to meet more often. The next meeting date will be agreed on by the committee prior to adjournment.

The meetings will be held in Salem, at an Oregon OSHA office, or at a location agreed upon by the committee that is conveniently located for the majority of the members.

Article VII
Amending the Charter

This charter may be amended at any time by a consensus of those present at a scheduled meeting, and with the approval from the Manager of Oregon OSHA's Standards & Technical Resource Section.