Self-inspection checklist

**Emergency action plan**

☐ Have you developed an emergency-action plan?

☐ Have emergency-escape procedures and routes been developed and communicated to all employees?

☐ Do employees who must complete critical plant operations before evacuating know the proper procedures?

☐ Is the employee alarm system emergency warning recognizable and perceptible above ambient conditions?

☐ Are alarm systems properly maintained and tested regularly?

☐ Is the emergency-action plan reviewed and revised periodically?

   Do employees know their responsibilities for the following:

   ☐ Reporting emergencies?

   ☐ Responding to emergency warnings?

   ☐ Performing rescue and medical duties?