Self-inspection checklist

Hand tools and equipment

☐ Are all company- and employee-owned tools and equipment in good working condition?

☐ Are hand tools such as chisels or punches that develop mushroomed heads reconditioned or replaced as necessary?

☐ Are broken or fractured handles on hammers, axes, or similar equipment replaced promptly?

☐ Are appropriate handles used on files and similar tools?

☐ Do employees use appropriate safety glasses, face shields, and similar equipment when using hand tools or equipment that might produce flying materials or be subject to breakage?

☐ Are jacks checked periodically to ensure they are in good operating condition?

☐ Are tool handles wedged tightly in the heads of all tools?

☐ Are tool-cutting edges kept sharp tools will smoothly without binding or skipping?

☐ Do employees use eye and face protection when they drive hardened or tempered tools, bits, or nails?