

Instructions for Completing the Agricultural Labor Housing (ALH) Application for Registration



These instructions are for your information only.

Please **do not return** these instructions with your application.

Complete the front and back of the application.

How to know which boxes to check at the top of the application

If your scenario is not listed, or you are unsure if an Oregon OSHA consultation is required, then please contact us. Contact information is at the end of these instructions.

☐ New housing, operator, or increased occupancy

- Check this box if **any** of these apply:
 - The housing site has not been registered before.
 - The housing site was not registered for the previous year.
 - The housing site has a new site operator.
 - Leased housing will have a different operator than in the previous year or earlier in the year.
 - The housing site is becoming H2A housing and was not H2A housing the previous year (also check H2A box).
 - Significant modifications have been made to the housing site.
Examples include a new structure; additions to the layout of buildings; changes in square footage; changes in number of required amenities (sinks, showers, toilets); any update that increases the proposed number of occupants.
- Contact the closest Oregon OSHA office to request a consultation.
- Send your completed (front and back) application to Oregon OSHA. We will process the application once we receive the certification letter from Consultation Services.

☐ H2A for 2027

- Check this box if **either** of these apply:
 - The housing site is already operating as H2A housing.
 - The housing site is becoming H2A housing and was not H2A housing the previous year.
- Determine if New housing or Renewal applies, check that box, and follow those instructions.

- For H2A housing that is new, is becoming H2A housing from non-H2A housing, has had significant modifications, or will have a different operator than in a previous year, call the closest Oregon OSHA office to request a consultation. We will process the application once we receive the certification letter from Consultation Services.
- For H2A renewals with no changes to the previous year of registration, see additional instructions under Renewal for ALH.
- Send your completed (front and back) application to Oregon OSHA.

☐ Renewal for ALH ID# _____

- Check this box if **all** of these apply:
 - Housing site was registered the previous year.
 - Housing site is registered under the same site operator as the previous year.
 - Housing site has had no modifications in amenities, square footage, or increase in occupant numbers.
 - Housing site is not becoming H2A from non-H2A housing.
- For the renewal of H2A housing, contact Oregon Employment Department at (971) 301-3472 for your required annual recertification inspection.
- Send your completed (front and back) application to Oregon OSHA.

Housing site name

Use the name used to identify this specific housing site. Examples include names such as Main Blue House, or Lilac Lane.

Site is occupied from approximately (Month/Day) to (Month/Day)

Estimate the dates of occupancy - an approximation is sufficient. Your registration covers the entire calendar year, even if the estimated occupancy dates are less than the full year.

Structure types

Select the structure types for all buildings used for this housing site and amenities.

Amenities (Total number of)

For new applications, put in the total number of each of these amenities for this site.

For renewal applications, the numbers of the amenities in our database are filled in. If any of these numbers are incorrect, cross it out and write in the correct number.

- Buildings - A structure that is part of the housing site used by occupants and counted as part of the required square footage, or that contains amenities used by the occupants such as kitchens, showers, toilets, sinks, or laundry facilities.
- Shower heads - Each with hot and cold water under pressure.
- Sinks - A plumbed basin with a faucet that dispenses both hot and cold water under pressure.
- Toilets - Portable or chemical toilets are acceptable to meet the ratio requirement.

Anticipated number of occupants

If more than one operator is occupying the housing site at the same time, at any point in the year, the combined occupancy cannot exceed the maximum occupants approved for this site.

For new applications, enter the anticipated number of occupants.

For renewal applications, the number in our database is filled in. If the number is incorrect, cross it out and write in the correct number.

Maximum occupants approved by Oregon OSHA

The number of occupants that an Oregon OSHA consultant has certified for that site.

Legal business name of site Owner

The legal name of the *business* that owns the housing site.

Owner's first and last name

The full name of the owner of the business who owns the housing site.

Legal business name of site Operator

The legal name of the operator's *business* for the housing site.

Operator's first and last name

The full name of the operator of the business who is operating the housing site.

Water source definitions

- ☐ Public water source – No water testing required

Water from a system that provides piped water for human consumption to the public. These systems can be publicly or privately owned and include components like collection, treatment, storage, and distribution facilities. Public water systems are regulated under the Safe Drinking Water Act to ensure water safety.

- ☐ Non-Public water source – Water testing required

Water that is not a public water source, typically private or shared wells, not regulated by the Safe Drinking Water Act. The responsibility for testing, maintenance,

and water quality falls entirely on the owner of the water source (for ALH, this is the Site Operator). For renewal applications, if our database shows that you've already submitted arsenic test results, that box is checked.

Pictogram for water test results is available on the Oregon OSHA website in English and Spanish: osha.oregon.gov/OSHAPubs/stickers/6063es.pdf

Site requirements and additional application information are at <https://osha.oregon.gov/pubs/Pages/pubforms/ALH-registration.aspx>

Contact us

You can request a Consultation from our website at osha.oregon.gov/consult/ or call one of the phone numbers listed.

Central Administration office

(no consultations)
(503) 378-3272
Toll-free in Oregon: 1 (800) 922-2689
Español: 1 (800) 843-8086

Pendleton field office

Consultation Phone: (541) 276-2353
Counties: Baker, Gilliam, Morrow, Sherman, Umatilla, Union, Wallowa, Wasco

Bend field office

Consultation Phone: (541) 388-6068
Counties: Crook, Deschutes, Grant, Harney, Jefferson, Malheur, Wheeler

Portland metro-area, Tigard office

Consultation Phone: (503) 229-6193
Counties: Clackamas, Clatsop, Columbia, Hood River, Multnomah, Washington

Eugene Field office

Consultation Phone: (541) 686-7913
Counties: Coos, Douglas, Lane

Salem field office

Consultation Phone: (503) 373-7819
Counties: Benton, Lincoln, Linn, Marion, Polk, Tillamook, Yamhill

Medford field office

Consultation Phone: (541) 776-6016
Counties: Curry, Jackson, Josephine, Klamath, Lake