



Application For Registering Agricultural Labor Housing (ALH)

Complete both pages of this form for each separate location

- New (Consultation is required)
- H2A (Consultation is required)
- Renewal (Complete form only)

Mail or Fax this completed form to:
 Oregon OSHA
 PO Box 14480, Salem, OR 97309
 Fax: 503-947-7461

ALH Camp	ALH Camp Name: _____ Phone: _____ <small>(ex: Lower Camp)</small>
	Address of Camp: _____ <small>Street address</small>

	<small>City State ZIP County</small>
	Onsite contact (if different from Operator): _____ Title: _____
	Phone: _____ Cell Phone: _____
	Total number of: Buildings: _____ Shower heads: _____ Sinks: _____ Toilets, including privies and portables: _____
	Structure: <input type="checkbox"/> Wood frame <input type="checkbox"/> Cinder block <input type="checkbox"/> Metal <input type="checkbox"/> Manufactured home <input type="checkbox"/> Other
Registration for: January 1, 2018 to December 31, 2018	
ALH is occupied from approximately _____ to _____ <small>(Month / day) (Month / day)</small>	
Anticipated number of occupants: _____ Maximum number of occupants: _____	

Owner	Legal Name of business owner: _____
	Owner Name: _____
	Address: (if different from ALH address) _____ <small>Street address</small>

	<small>City State ZIP</small>
	Cell Phone: _____ E-mail Address: _____

Operator	Legal Name of business operator: _____
	Operator Name: _____
	Address: (if different from ALH address) _____ <small>Street address</small>

	<small>City State ZIP</small>
	Cell Phone: _____ E-mail Address: _____

OAR 437, Division 4, rules for Agricultural Labor Housing can be found on our website osha.oregon.gov.
I understand that a copy of the registration certificate must be posted in an area visible to occupants.

Applicant's name (Print): _____ Applicant's title: _____

Applicant's signature: _____ Date: _____

If both pages of the form are not complete, the application will not be processed.

* Fair Housing Laws apply

The following items represent the most common deficiencies found in housing facilities. This checklist has been designed to help you prepare for occupancy. It is not intended to be a complete list of the requirements in OAR 437, Division 4. **Mark with a check if completed or if arrangements have been made to complete prior to occupancy.**

Garbage Facilities:

- Covered garbage containers are provided.
- Empty garbage bins and dumpsters at least weekly or when full.
- Empty common use cans and portable containers twice weekly or when full, which ever is more frequent.

Bathing/Washing/Sanitation Facilities:

- Adequate hot and cold water provided.
- One shower head per 10 occupants of each gender.
- One toilet per 15 occupants of each gender.
- One sink per 6 occupants.
- Covered containers provided for toilet paper/sanitary products, etc.
- One plumbed laundry tray, tub, or machine per 30 occupants.
- Two burners per 10 occupants.

Drinking Water Supply:

- Well or spring has been tested and certified potable.
- Oregon public water sources (no testing required).

Grounds:

- Grounds are maintained, weeds, grass & brush cut back to within 30 feet from buildings and free of debris.
- No burning of food, garbage or wet refuse.

Living Areas:

- A bed, bunk, or cot is provided for each occupant.
- Mattresses/pads (minimum 2") are provided and are in good condition. No uncovered foam pads.
- Sleeping surface at least 12" above the floor.
- Living space provided meets the requirements outlined in OAR 437-004-1120(16)(i-n).

Quick reference: Required Floor Space Per Occupant (Square Feet (ft²))		
Where workers cook, live, and sleep: (Do not count children 2 years of younger in calculating sq. footage).		
60 ft ² or more per occupant if built before August 1, 1975	100 ft ² or more per occupant if built after August 1, 1975	100 ft ² or more per occupant beginning January 1, 2018
<p>Sleeping rooms:</p> <ul style="list-style-type: none"> • 40 ft² per occupant for bunk bed use (triple bunk beds not allowed) • 50 ft² per occupant for non bunk bed use 	<p>Beginning on January 1, 2018 only areas with a 7 foot ceiling height will count toward the required square footage of any living or sleeping area.</p>	
<p>For units built after April 3, 1980 at least one-half the required floor space in each living area must have a minimum ceiling height of 7 feet. Floor space with a ceiling height less than 5 feet does not count toward the minimum required floor space.</p>		

Structure:

- Windows intact. Screens provided on doors and windows.
- Electrical wiring is insulated, covered, or otherwise inaccessible to contact.
- Floors and walls are free of hazardous structural defects.

Cooking/Dining:

- Food preparation and storage areas are smooth and cleanable.
- Refrigerator(s) and stove(s) are operable.
- Gas or electric hotplate or wood stoves are at least 18" from flammable surfaces.
- Propane storage tanks located outside of structure.
- Adequate seating and eating accommodations for number of occupants

General:

- Fire extinguishing equipment is functional. Garden hose(s) are adequate if immediately available for fire fighting and water supply is constant and
- Arrangements have been made to regularly inspect, maintain/repair facility.
- First-aid supplies are available and an emergency medical plan is in place and posted.
- Smoke detectors are in place and functioning (in sleeping areas).
- Street numbers (addresses) are visible from the street for use by emergency vehicles.
- Original registration certificate posted in a place frequented by employees.



Oregon Occupational
Safety and Health Division
Oregon OSHA

Phone: 800-922-2689 | 503-947-7418