



APPLICATION FOR REGISTERING AGRICULTURAL LABOR HOUSING (ALH)

Complete a form for each separate location.

Send or fax this completed form to:

Oregon OSHA

PO Box 14480, Salem, OR 97309

Phone: 800-922-2689 503-947-7418 Fax 503-947-7461

- New (Consultation is required)
- H2A (Consultation is required)
- Renewal (Complete form only)

Please complete both pages before returning

ALH Camp	ALH Camp Name: _____ Phone: _____ <small>(ex: Lower Camp)</small>
	Address of Camp: _____ <small>Street address</small>
	City _____ State _____ ZIP _____ County _____
	Onsite contact (if different from Operator): _____ Title: _____
	Phone: _____ Cell Phone: _____
	Total number of: Buildings: _____ Shower heads: _____ Sinks: _____ Toilets, including privies and portables: _____
	Structure: <input type="checkbox"/> Wood frame <input type="checkbox"/> Cinder block <input type="checkbox"/> Metal <input type="checkbox"/> Manufactured home <input type="checkbox"/> Other
	Registration for: January 1, 2018 to December 31, 2018
	ALH is occupied from approximately _____ to _____ <small>(Month / day) (Month / day)</small>
	Anticipated number of occupants: _____
Maximum number of occupants: _____	

Owner	Legal Name of business owner: _____
	Owner Name: _____
	Address (if different from ALH address): _____ <small>Street address</small>
	City _____ State _____ ZIP _____
	Phone: _____ Cell Phone: _____
	E-mail Address: _____

Operator	Legal Name of business operator: _____
	Operator Name: _____
	Address (if different from ALH address): _____ <small>Street address</small>
	City _____ State _____ ZIP _____
	Phone: _____ Cell Phone: _____
	E-mail Address: _____

OAR 437, Division 4, rules for Agricultural Labor Housing can be found on our website www.orosha.org.
I understand that a copy of the registration certificate must be posted in an area visible to occupants.

Applicant's name and title: _____
Please Print Name Title

Applicant's signature: _____ Date: _____

If the form is not complete, the application will not be processed.

The following items represent the most common deficiencies found in housing facilities. This checklist has been designed to help you prepare for occupancy. It is not intended to be a complete list of the requirements in OAR 437, Division 4.

Mark with a check if completed or if arrangements have been made to complete prior to occupancy.

Garbage Facilities:

- Covered garbage containers are provided.
- Empty garbage bins and dumpsters at least weekly or when full.
- Empty common use cans and portable containers twice weekly or when full, which ever is more frequent.

Bathing/Washing/Sanitation Facilities:

- Adequate hot and cold water provided.
- One shower head per 10 occupants of each gender.
- One toilet per 15 occupants of each gender.
- One sink per 6 occupants.
- Covered containers provided for toilet paper/sanitary products, etc.
- One plumbed laundry tray, tub, or machine per 30 occupants.
- Two burners per 10 occupants.

Drinking Water Supply:

- Well or spring has been tested and certified potable.
- Oregon public water sources (no testing required).

Grounds:

- Grounds are maintained, weeds, grass & brush cut back to within 30 feet from buildings and free of debris.
- No burning of food, garbage or wet refuse.

Living Areas:

- A bed, bunk, or cot is provided for each occupant.
- Mattresses/pads (minimum 2") are provided and are in good condition. No uncovered foam pads.
- Sleeping surface at least 12" above the floor.
- Living space provided meets the requirements outlined in OAR 437-004-1120(16)(i-n).

Quick reference: Required Floor Space Per Occupant (Square Feet (ft²))		
Where workers cook, live, and sleep: (Do not count children 2 years of younger in calculating sq footage).		
• 60 ft² or more per occupant if built before August 1, 1975	• 100 ft² or more per occupant if built after August 1, 1975	• 100 ft² or more per occupant beginning January 1, 2018
Sleeping rooms: <ul style="list-style-type: none"> • 40 ft² per occupant for bunk bed use (triple bunk beds not allowed) • 50 ft² per occupant for non bunk bed use 		Beginning on January 1, 2018 only areas with a 7 foot ceiling height will count toward the required square footage of any living or sleeping area.
For units built after April 3, 1980 at least one-half the required floor space in each living area must have a minimum ceiling height of 7 feet. Floor space with a ceiling height less than 5 feet does not count toward the minimum required floor space.		

Structure:

- Windows intact. Screens provided on doors and windows.
- Electrical wiring is insulated, covered, or otherwise inaccessible to contact.
- Floors and walls are free of hazardous structural defects.

Cooking/Dining:

- Food preparation and storage areas are smooth and cleanable.
- Refrigerator(s) and stove(s) are operable.
- Gas or electric hotplate or wood stoves are at least 18" from flammable surfaces.
- Propane storage tanks located outside of structure.
- Adequate seating and eating accommodations for number of occupants.

General:

- Fire extinguishing equipment is functional. Garden hose(s) are adequate if immediately available for fire fighting and water supply is constant and
- Arrangements have been made to regularly inspect, maintain/repair facility.
- First-aid supplies are available and an emergency medical plan is in place and posted.
- Smoke detectors are in place and functioning (in sleeping areas).
- Street numbers (addresses) are visible from the street for use by emergency vehicles.
- Original registration certificate posted in a place frequented by employees.