

COVID-19 HVAC Certification Form

All employers with more than 10 employees statewide and an existing heating, ventilation, and air conditioning (HVAC) system must certify in writing that they are operating that system in accordance with [OAR 437-001-0744](#) **to the best of their knowledge**. Although not required, such certifications can be made using this sample format.

Business/Employer Name

HVAC System Address / Location (complete one for each system)

Name of individual making the certification

Date

(initial each)

I certify that this HVAC system is operating in accordance with 437-001-0744 (f). This includes:

- Outside air circulation optimized.
- All air filters are maintained and replaced as necessary to ensure the proper function of the ventilation system.
- All intake ports that provide outside air to the HVAC system are cleaned, maintained, and cleared of any debris that may affect the function and performance of the ventilation system.

Signature