

# 2024 Cascade Occupational Safety & Health Conference

Graduate Eugene • Eugene, Oregon • March 4 & 5, 2024



Dear Prospective Exhibitor:

The 2024 Cascade Occupational Safety & Health Conference is a two-day regional event held at the Graduate Eugene, Eugene, Oregon. It is scheduled to begin March 4, 2024. We anticipate the conference to draw a diverse attendance, which offers your company contact with industries throughout the state of Oregon, including manufacturing, construction, public agencies, human resources, and healthcare.

Exhibits are open from 9:15 a.m.-3:30 p.m. on Monday, March 4, and 9:30 a.m.-1:30 p.m. on Tuesday, March 5.

**There is an Exhibitor Showcase being held on March 5 from 9:30-10:30 a.m.** This designated exhibit time is an excellent opportunity to showcase your company, demonstrate your products and services, and make valuable contacts with conference attendees.

The cost for an exhibit space is \$450 for each booth space. The exhibit area is carpeted. Each 8' x 8' booth space has one 6 ft. skirted table, two side chairs, and one 500-watt electrical outlet if requested.

An attendee list is provided after the conference.

**Interested in participating?** Register online at [safetyseries.cventevents.com/supportcascade24](https://safetyseries.cventevents.com/supportcascade24). A floor plan is included to help you in selecting your preference of table-top space. Spaces are assigned based on the date of payment, registration for multiple spaces, and potential conflicts with competing like-product/services exhibitors. Although we cannot guarantee you will be assigned your first choice, we will make every effort to place you as close as possible to your preference.

We look forward to working with you at the conference. If you have questions, please call Jill McConnell at **503-947-7411**; toll-free **888-292-5247, option 1**, or e-mail at [jill.mcconnell@dcbs.oregon.gov](mailto:jill.mcconnell@dcbs.oregon.gov).

*Cascade Conference Planning Committee*

*A joint effort of the American Society of Safety Professionals, Cascade Chapter, and the Oregon Occupational Safety & Health Division (Oregon OSHA) of DCBS; in cooperation with Lane County Human Resource Association.*

# APPLICATION/CONTRACT FOR EXHIBIT SPACE

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Register online at [safetyseries.cventevents.com/supportcascade24](https://safetyseries.cventevents.com/supportcascade24)

Each 8'x 8' exhibit space includes one 6 ft. table, draped and skirted. One 500-watt electrical outlet is provided if requested at the time of registration.

To register online, you will need to provide the following information:

*(The information below will be included in the conference mobile app.)*

- Company
- Contact person, Position/title
- E-mail
- Web site
- Address
- Phone
- Booth Preferences
- Provide a description of the service/product(s) you will be displaying at this conference
- List any vendors you wish (or do not wish) to be adjacent to

Upon receipt of registration and payment, you will be sent a confirmation letter. Assignment of exhibit space is on a first-come, first-served basis. The conference planning committee assigns exhibit space and attempts to provide physical separation of competitors who do not wish to be near each other.

**See Exhibit Floor Plan for table numbers and locations.**

**You will be asked to read and agree to the terms and conditions.**

*ASSP and Oregon OSHA assume no liability for property lost from your exhibit during the conference due to robbery, fire, accident, or any other hazard, without limitation. The conference reserves the right to disallow any display or firm that may not be in keeping with the goals of this conference. This conference is an educational forum where workers, safety and health professionals, and employers come to gain knowledge and skills in occupational safety and health. Be respectful, kind, and follow safety protocols that are in place during the conference.*

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**Cost of each exhibit space ..... \$450.00**

**Credit card payment is required at the time of registration.** (Federal tax ID #36-3662664)

**Cancellation Policy:** All cancellations must be in writing. Refunds, less a \$75 cancellation fee, are processed within 60 days of receipt of cancellation notice. No refunds are granted after February 6, 2024.

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**Questions?** Call the Conference Section at 503-947-7411; e-mail: [oregon.conferences@dcbs.oregon.gov](mailto:oregon.conferences@dcbs.oregon.gov)

# EXHIBIT INFORMATION & RULES

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## General

General information, rules, and regulations may be amended or supplemented at any time by the Conference Planning Committee, and all such amendments or additions shall be conveyed to each exhibitor, and shall be as equally binding on all parties affected as the original. All matters and questions not covered by the Application/Contract for Exhibit Space and the Exhibitor General Information, Rules, and Regulations are subject to the decision and approval of the Conference Planning Committee.

## Set-up Hours

Monday, March 4..... 6:30 to 9:15 a.m.

## Exhibit Hours

Monday, March 4.....9:15 a.m. to 3:30 p.m.

Tuesday, March 5.....9:30 a.m. to 1:30 p.m.

## Tear-down Hours

Tuesday, March 5..... 1:30-3 p.m.

## Assignment of Space

Assignment of exhibit space is on a first-come, first-served basis with the exception that the Conference Planning Committee shall assign booth space to provide physical separation of booths from the booths of competition. Booth assignments are not made until the full payment of fees for space is received. If it becomes necessary to cancel your registration, you are refunded all payments made less \$75 processing fee. No refunds are given after February 6, 2024.

## Use of Space/Subletting Exhibit Space

The space contracted for is to be used solely for the exhibitor whose name appears on the Application/Contract for Exhibit Space, and it is agreed the exhibitor will not sublet or assign any portion of their space without prior approval of the Conference Planning Committee.

To maintain the integrity of aisles, all exhibitors must remain within the confines of their assigned space.

***No exhibitor shall obstruct the view or disadvantageously affect the display of any other exhibitor.***

The Cascade Occupational Safety & Health Conference is an educational forum where workers, safety and health professionals, and employers come to gain knowledge and skills in occupational safety and health.

The Conference Planning Committee reserves the right to disallow any display or firm that may not be in keeping with the goals of the conference.

The dispensing of alcoholic beverages by exhibitors is not permitted. No food or beverages shall be given away or sold by exhibitors in the exhibit hall except as described in these rules. Graduate Eugene has exclusive rights for the distribution of food and drink within all public areas of this facility.

## Special Equipment Restrictions

Unusual or objectionable lighting, noises, or odors are not permitted. The use of loudspeakers and public-address equipment is prohibited. Exhibits that include the operation of any noise-making equipment (including TV units) must be conducted so that the noise resulting from demonstrations will not disturb other exhibitors.

The operation of oil, alcohol, or gasoline engines is prohibited. All decorative materials must be flame retardant.

***All exhibits must comply with City of Eugene ordinances, regulations, and fire marshal regulations.***

## Liability

ASSP, Oregon OSHA, and Graduate Eugene assume no liability for property loss from your booth or equipment due to robbery, fire, accident, or any other hazard, without limitation.

## Sale of Merchandise

No cash-and-carry sales are permitted. Orders with exchange of monies may be performed, but delivery of merchandise must be facilitated apart from the exhibit hall. The conference assumes no liability for monies or orders exchanged at the conference. Giveaway items are to be limited to publications, catalogs, pamphlets, printed materials, sample products, or souvenirs. All other promotional giveaways must be approved in advance of the conference by the Conference Planning Committee.

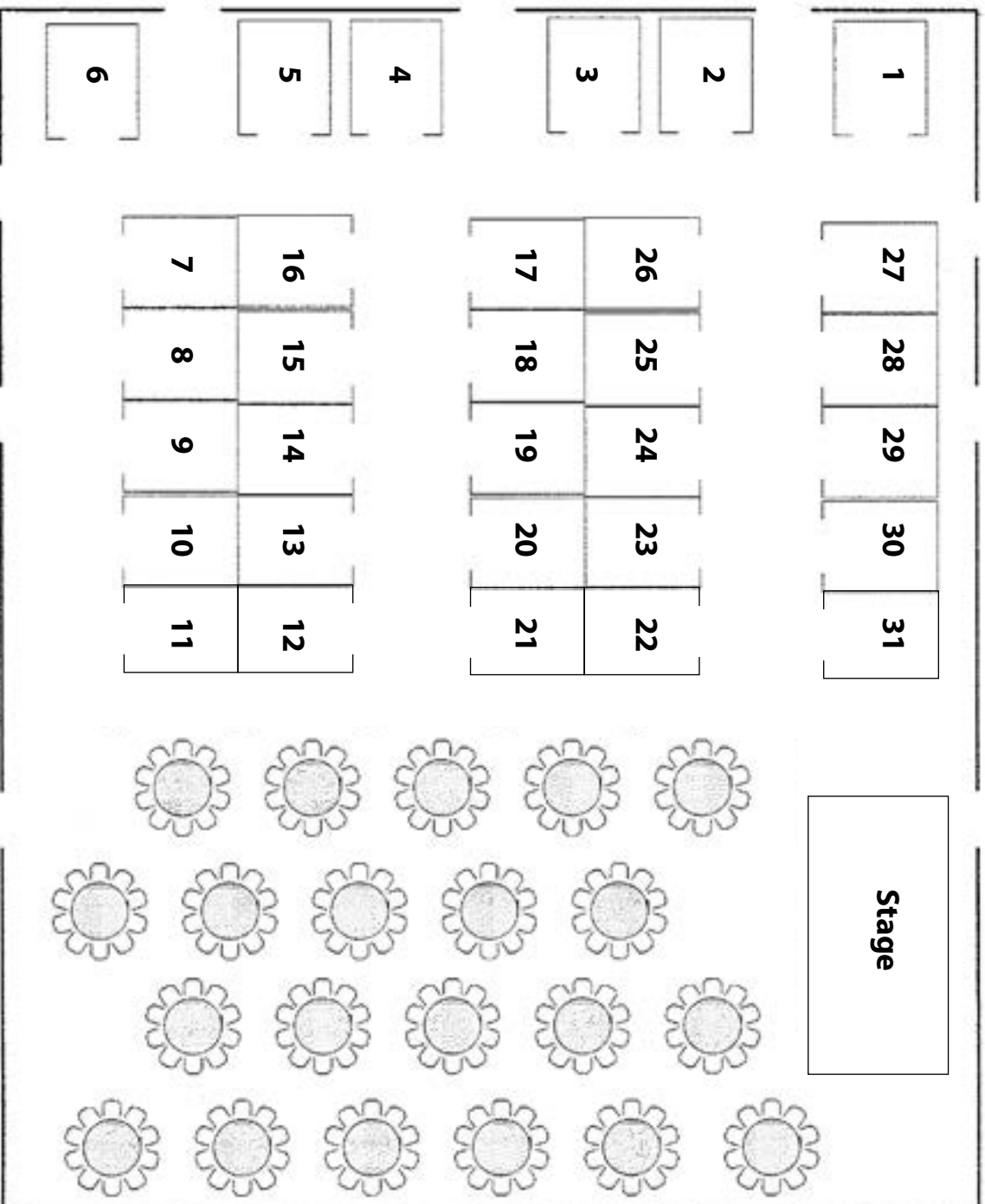
## Endorsements

The conference does not approve, endorse, or recommend the use of any specific commercial products or services. The exhibitors may not, therefore, state or imply either verbally or in printed literature that their products or services are approved, endorsed, or recommended by the conference or its representatives.

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**O'Neill / Williams / Hellman / Wilder Rooms**



Entrances